Student Nurse
Student Streamlining Scheme

	Questions	Response
1	How does this process work?	An email will be sent inviting you to create an account with the Student Streamlining's Matching Scheme. When you log into the system you will be able to create an application form and select vacancies which you would prefer to work in. You can then rank these vacancies in order of your preferences. The NHS Organisation/Health Board will then review your application form along with other students that chose the same vacancies in their preferences. They will then rank these application forms in order of suitability for the role. The Matching Scheme's Algorithm will then take the information to provide a score. The weighting of the algorithm is 2:1 under the student's preference, which means your preference outweighs the NHS Wales Organisations' preference. The Student Streamlining team will then publish the allocation to you, and pass the information to the NWSSP Recruitment teams to start your pre-employment checks.
2	Who is this scheme open for?	Currently, this scheme is for students studying the following degrees: • Mental Health nursing • Child nursing • Adult nursing • Learning Disabilities nursing In the following Universities in Wales: • Bangor University • Cardiff University • Swansea University • University of South Wales • Glyndwr University
3	When was the Student Streamlining	The Student Streamlining process was introduced in 2016.

	process first initiated?	
4	Is the scheme just for Nurses?	Yes, at the moment we are just opening this scheme to Nursing Students. However, we are currently in the process of reviewing the requirement for other Health professionals.
5	Do you have a website?	Yes, more information can be found via the below link: http://www.nwssp.wales.nhs.uk/student-streamlining-scheme
6	What are your contact details?	Email Address: NWSSP.Studentstreamlining.Enquiries@wales.nhs.uk
7	When do I receive an email informing me to log into the Matching Scheme website?	You will receive an email to sign up to the Matching Scheme approximately 6 months prior to your qualifying date. This email will include a link to the website and details of how to log in.
8	What does the Streamlining process involve?	When first logging into the Matching Scheme, you will be required to agree to the Terms of Use in line with GDPR regulations and the use of your information. Once you have created an account, you will have access to complete an application form, which includes Values Based questions and Monitoring Information. You will then be able to view all available vacancies that are housed within the Matching Scheme ahead of ranking your preferred four vacancies in order of preference.
9	When does the organisation get my application form?	Following the students shortlisting window, Recruiting Managers will then be able to log into the Matching Scheme in order to review the applications submitted for their vacancies.
10	What vacancies will be available	All vacancies are provided to the Student Streamlining team by NHS Wales Organisations who are participating in the scheme, prior to the launch of the Matching Scheme for students. The organisations work

		hard to ensure that they include all nursing vacancies that are eligible for Newly Qualified nurses to apply for.
	for me to apply for?	Throughout the students' shortlisting window, should any further vacancies suitable for Newly Qualified Nurses be identified by the Health Boards, the Streamlining team will be notified and will send communication to students who will then be able to view these positions on the Matching Scheme.
11	What are the aims of the Streamlining Process?	There are three main aims: 1. To get the right students, with the right values and right skills in the areas of need at the right time 2. To provide enhanced opportunities for students to stay and work in Wales upon graduation 3. To create an environment within NHS Wales whereby students feel more aligned with Welsh Services, the Welsh agenda and secure jobs to stay in Wales
12	What would be the arrangement if I did not begin employment directly after my studies?	We have developed a comprehensive Escalation process to help with any query that does not follow the standard process as explained above. Therefore please refer your query to us through the Escalation Process first. Once an Escalation Form has been submitted, please get in contact with us by email to discuss this further - (NWSSP.Studentstreamlining.Enquiries@wales.nhs.uk)
13	What if I forget my password to the Matching Scheme?	Please contact us by email and we will be able to reset your password for you.
14	What happens if I want to change my preferences after the closing date?	We request that you please ensure that your preferences have been selected prior to the closing date of the student shortlisting window to ensure consistency and fairness for all students. However if this date has passed and you feel that you are no longer happy with your choices, please contact us by email or telephone to discuss possible options.
15	Can I change my application after the Matching Scheme closes?	You will be required to have completed your application form before the student shortlisting window concludes as your application cannot be amended after this date. If you are having difficulties submitting your application during the allocated time frame, please ensure that you communicate with the

20		Streamlining team at the earliest opportunity who will be able to assist you.
16	How does the allocation work?	The Matching Scheme has a built in algorithm which will take the information from your application form and that from each Recruiting Managers shortlisting selection, to provide an overall score. The weighting of the algorithm is 2:1 in the student's preference, which means that your preference outweighs that of the Recruiting Manager's. The Student Streamlining team will then publish the allocation to you via the Matching Scheme. Provided that you are satisfied with your position, there is no further action required on your behalf until you are invited to complete pre-employment checks. For those Students who are not happy with their allocated position, Escalation Forms need to be submitted by email to the Student Streamlining Team to review and forward to the NHS Organisation / Health Board to process. Following the conclusion of the Escalation period for any students who are not satisfied with their allocation, the Streamlining team will then upload details into Trac in order for NWSSP Recruitment to process Conditional offer letters and commence pre-employment checks.
17	What organisations are included in this scheme?	All NHS Wales Organisations are included in the Student Streamlining Process.
18	Who are the University Key contacts?	Bangor University – Lynne Williams, Lynne.Williams@bangor.ac.uk Cardiff University – Alex Harmer, HarmerA1@cardiff.ac.uk Swansea University – Jayne Cutter, J.Cutter@Swansea.ac.uk University of South Wales - Mark Broom, mark.broom@southwales.ac.uk
19	Who are the NHS organisation's Key Contacts?	ABUHB - Carolyn Middleton / Ann Bentley BCUHB –Anne-Marie Rowlands CTMUHB - Sharon Page CVUHB - Lisa Evans HDUHB - Angela Griffiths PTHB - Natasha Clowes SBUHB – Guy Holt / Lynne Jones
20		

	Can I get help with my application?	Students are required to complete their application form with their own individual answers, however should you require further assistance, please contact the Streamlining team via email.
21	Is the four week live application window set for all students?	Yes. The four week live application window applies to all students within a cohort. The Matching Scheme is a live system which means that students can log in to amend their information and/or shortlisting preferences for the duration of the live window.
22	What if I have a holiday or time off booked after my education?	If you are planning on taking time out before you begin employment in your allocated position, please inform the Streamlining team who can contact the future Line Manager to ensure they are aware and in agreement with a delayed start to your position*. *Please note these arrangements are due to the discretion of the Health Board/Line Manager.
23	I have been advised that I should not speak to or visit future potential line managers, is this correct?	Students are encouraged to communicate with Health Board representatives during Showcase Events/Drop in Sessions where Recruiting Managers will be present. Health Boards **cannot** interview you at these events; but you are more than welcome to meet with them informally and contact them as and when you feel the need to. We welcome and encourage you to attend these drop-in sessions at your Universities and any events you see within Health Boards of your interest to network with your potential future Line Managers to build and maintain a strong rapport.
24	What if the job I want is on NHS jobs and not on the Matching Scheme?	There should be no vacancies advertised on the NHS Jobs website which are eligible for Newly Qualified Nurses to apply for as these vacancies should be housed within the Matching Scheme. The majority of vacancies on NHS Jobs either require an immediate start and/or require previous experience within a similar role, meaning that Student Nurses are not eligible to apply. If you are aware of an available position suitable for Student Nurses which is not displayed on the Matching Scheme but is advertised on NHS Jobs, please inform the Streamlining team. The team will then provide this information to Health Board key contacts who will review the advertisement. Should it be agreed that this position is open to applications from Student Nurses, the vacancy will be added to the Matching Scheme and will become available for Students to select during the Shortlisting window.