

Complete this form and send to:-

DST-NWSSP-SAS
Cwmbran House
Mamhilad Park Estate
Pontypool
NP4 0XS



GIG
CYMRU
NHS
WALES

Partneriaeth
Cydwasaethau
Gwasanaethau Dyfarniadau Myfyrwyr

Shared Services
Partnership
Student Awards Services

DECLARATION OF SELF ASSESSMENT INCOME

FORM SA

Please read this form carefully.

If you are self-employed, a Company Director or have income from land, property or furnished lettings, please complete this form.

If the income is derived from the profits of a business, trade or profession, the figure to be declared is that for a 12 month accounting period finishing within the most recent financial year ending April 5, adjusted as necessary for tax purposes (ie after deduction of any capital allowances) and finally agreed with HM Revenue & Customs (HMRC).

In completing this form, please note the following:-

- If you employ an accountant, please ask him/her to complete the appropriate boxes in Sections 1, 2, 3 and 4, and sign and stamp the Declaration in Section 5.
- If you do not employ an accountant, please complete the appropriate sections yourself with the figures as detailed on your Self Assessment Tax Return, and sign the Declaration in Section 5. **Please also supply a copy of your Self Assessment Tax Calculation or Self Assessment Statement from HMRC.**

Details of Student

Student's reference number

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Name

Details of Parent/Spouse/Partner/Civil Partner

Name

Name of business/company

Nature of business

Business address

Registration number

Date business started

Accounting period From To

Details of Accountant

Name

Address

Telephone number

Email address

Section 1 - Self Employed

Net profit/(loss)

£

Less capital allowances

£

Total taxable profit

£

Section 2 - Company Directors

Income

£

Taxable benefits and expenses
(eg. car, fuel, BUPA, etc)

£

Dividend payments

£

Total Income (before reductions -
including allowable expenses)

£

Section 3 - Income from Land, Property and Furnished Lettings

Taxable profit from Land

£

Taxable profit from furnished lettings

£

Taxable profit from rented property

£

Section 4 - Deductions and Reliefs Allowable for Tax Purposes

Retirement annuity

£

Personal pension

£

Loss relief (if allowed by HMRC)

£

Expenses (not those already
deducted elsewhere)

£

Professional fees and subscriptions
(not those already deducted elsewhere)

£

Section 5 - Declaration

I/we certify that the details of income and liability for tax given above are a true record of the figures to be submitted to HMRC. I/we understand the Student Awards Services reserves the right to verify these with HMRC at any time. If the figures above are subsequently revised by HMRC, I/we will advise the Student Awards Services, and I/we understand that this will require the assessment to be reviewed. I/we understand that a false declaration may result in an award being **withheld, reassessed or permanently withdrawn**.

Signature of parent/spouse/partner/civil partner

Date

Accountant's official stamp

Signature of accountant

Date

