



Specialist Estates Services Notification 24/10

20 June 2024

For action by:

Board Level Directors (Fire), Fire Safety Managers, Fire Safety Advisors - NHS Health Boards and Trusts

For information only:

Chief Executives, Estates/Facilities Directors and Managers

Copy to: Head of Capital Estates and Facilities Department of Health and Social Care, Welsh Government

Dear Colleague,

New Fire Risk Assessment Module

Fire risk assessments have been a statutory requirement imposed by the Regulatory Reform (Fire Safety) Order since its introduction in 2006. To support NHS Wales, we are pleased to announce the launch of the new Fire Risk Assessment Module, developed in collaboration with the service and Digital Health Care Wales (DHCW). This module replaces the existing fire risk assessment module, first introduced in 2009, and will strengthen the fire risk assessment process for NHS Organisations in Wales. The new module is licence free and enables more efficient data entry routines using mobile technology and will enable improved output and management of actions. Going forward future releases will introduce further enhanced functionality.

We encourage NHS fire teams to begin migrating their existing assessments to the new module following their cyclic review frequencies. Therefore, it is expected that all fire risk assessments will migrate to the new module over the coming two to three year period. During this transitional period, NHS Organisations will still retain full access to the original system.

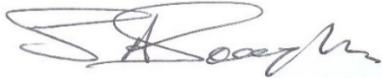
The current fire management teams across NHS Wales will shortly receive their login credentials for the new module allowing them to create their own passwords and gain access to the module.

In addition to a comprehensive user guide, downloadable from within the platform, SES's fire team are delivering a series of tutorial workshops to help users navigate the

new module. Additionally, the team welcome the opportunity to provide further support where requested.

If you have any questions or require further assistance regarding the new fire risk assessment module, please contact Rohan.megahey@wales.nhs.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Douglas', with a stylized flourish at the end.

Stuart Douglas BSc (Hons), PGDip, MRICS, MAPM

Director Specialist Estates Services

NWSSP Specialist Estates Services, 3rd Floor, Companies House, Crown Way, Cardiff CF14 3UB