



GIG  
CYMRU  
NHS  
WALES

Partneriaeth  
Cydwasaethau  
Gwasanaethau Ystadau Arbenigol  
Shared Services  
Partnership  
Specialist Estates Services

# Hysbysiad Gwasanaethau Ystadau Arbenigol 21/05

## 03 Chwefror 2021

### I'w weithredu gan y canlynol:

Cyfarwyddwyr ar lefel Bwrdd (Tân), Byrddau Iechyd ac Ymddiriedolaethau'r GIG

### Er gwybodaeth yn unig:

Prif Weithredwyr

Cyfarwyddwyr Ystadau/Cyfleusterau, Rheolwyr Diogelwch Tân,

Cynghorwyr Diogelwch Tân

Copi i'r canlynol: Pennaeth Cyfalaf, Ystadau a Chyfleusterau, Adran Iechyd a Gofal Cymdeithasol Llywodraeth Cymru

### Dogfennau atodedig:

Ystadau GIG Cymru – Adroddiad ystadegau tân: Digwyddiadau tân a rhybuddion tân diangen 2020

Annwyl gydweithiwr,

## YSTADAU GIG CYMRU – ADRODDIAD YSTADEGAU TÂN

## DIGWYDDIADAU TÂN A RHYBUDDION TÂN DIANGEN 2020

Mae'r adroddiad ynghlwm yn adolygu'r digwyddiadau tân a'r rhybuddion tân diangen a adroddwyd gan Fyrddau Iechyd ac Ymddiriedolaethau GIG Cymru drwy'r System Adrodd am Ddigwyddiadau Tân a Rhybuddion Tân Diangen, fel y mynnwyd yng Nghylchlythyr Iechyd Cymru (2006) 74 a Memorandwm Technegol Iechyd Cymru 05-03 Rhan H: *Reducing false alarms in healthcare premises*.

Yn ystod y deuddeg mis rhwng 1 Ionawr 2020 a 31 Rhagfyr 2020, adroddwyd am gyfanswm o 40 o ddigwyddiadau tân a 1492 o rybuddion tân diangen i Wasanaethau Ystadau Arbenigol Partneriaeth Cydwasaethau GIG Cymru. Bu gostyngiad o 27% yn nifer yr adroddiadau am ddigwyddiadau tân a gostyngiad o 10% yn nifer yr adroddiadau am rybuddion tân diangen o'u cymharu â ffigurau y llynedd.

O ran y digwyddiadau tân, priodolir yr achos amlycaf i ryw fath o fethiant trydanol, ac yna achosion eraill megis rhai bwriadol, ysmgy a choginio.

O ran rhybuddion tân diangen, mae achosion amlwg yn cynnwys; effeithiau amgylcheddol eraill, nam/dyluniad system, gweithgareddau coginio a gweithrediadau pwyntiau galw â llaw, boed hynny trwy fwriad da neu fel arall.

Gan hynny, mae'r adroddiad yn pwysleisio bod angen i sefydliadau gofal iechyd barhau â'u hymdrechion i liniaru'r digwyddiadau andwyol hyn, gan gynnwys dilyn y camau canlynol:

- Sicrhau bod offer trydanol a gosodiadau gwifrau sefydlog yn cael eu profi a'u cynnal a'u cadw yn unol â'r safonau perthnasol.
- Adolygu'r trefniadau rheoli diogelwch tân mewn ymdrech i leihau cynnau tân yn fwriadol trwy reolaeth fwy llym dros ffynonellau tanio, cyfyngu/gwahardd mynediad i safleoedd gwag a rheoli a gorfodi polisïau dim ysmegu yn fwy effeithiol.
- Sicrhau nad yw gweithgareddau sy'n gysylltiedig â choginio yn cael eu gadael heb oruchwyliaeth a'u bod yn digwydd mewn ardaloedd coginio dynodedig yn unig. Dylid cadw drysau i geginau ar gau er mwyn atal mwg/mygdarth rhag lledaenu i goridau yn ystod y broses goginio a chychwyn dyfeisiau yn ddiangen.
- Adolygu'r ddarpariaeth o orchuddion amddiffynnol ar gyfer Pwyntiau Galw â Llaw, yn enwedig mewn safleoedd newydd neu safleoedd sydd wedi'u hadnewyddu. Yn ogystal, dylid ystyried gorchuddion sy'n cael eu hôl-ffitio ar gyfer Pwyntiau Galw â Llaw sy'n tueddu i gael eu camddefnyddio a'u cychwyn yn ddamweiniol.
- Dylai sefydliadau'r GIG hefyd ystyried rhaglenni amnewid cylch bywyd, yn enwedig ar gyfer systemau hŷn, er mwyn sicrhau bod systemau larwm tân yn gweithredu i'r safonau uchaf posibl ac yn lleihau rhybuddion tân diangen.
- Sicrhau bod gan y 'person cyfrifol' enwebedig, sy'n gyfrifol am y system canfod tân a'r system larwm tân, fel y cyfeirir ato yn BS 5839-1<sup>1</sup>, weithdrefnau cynnal a chadw cadarn ar waith ar eu cyfer.
- Sicrhau bod ymdrechion yn parhau i leihau presenoldeb diangen gan y Gwasanaethau Tân ac Achub a pharhau i fonitro eu trefniadau symud er mwyn adlewyrchu'r rhain yn y gweithdrefnau ymateb i dân penodol i safle.
- Parhau i fonitro a rheoli rhybuddion tân diangen yn unol â'r cyfleuster sgorio perfformiad, gan sicrhau bod pob digwyddiad yn cael ei ymchwilio a'i adrodd yn gywir yn unol â 'WHTM 05/03'<sup>2</sup> Rhan H a, lle bo'n berthnasol, dylanwadu ar weithdrefnau rheoli tân yn y dyfodol.

Ar gyfer y rhai sydd â mynediad at fewnrwyd GIG Cymru, mae'r adroddiad llawn ar gael ar dudalen Cyhoeddiadau mewnwyd Gwasanaethau Ystadau Arbenigol Partneriaeth Cydwasanaethau GIG Cymru a gellir ei weld **YMA**.

Dylid cyfeirio unrhyw ymholiadau ynghylch cynnwys y llythyr hwn neu'r System Adrodd am Ddigwyddiadau Tân a Rhybuddion Tân Diangen at Stuart Hanger,

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<sup>1</sup> BS 5839-1:2017 Fire detection and alarm systems for buildings Part 1: Code of practice for design, installation, commissioning and maintenance of systems in non-domestic premises

<sup>2</sup> WHTM 05/03 Rhan H: *Reducing false alarms in healthcare premises.*

Ymgynghorydd Diogelwch Tân, drwy ffonio 02920 904119 neu drwy e-bostio [Stuart.Hanger@wales.nhs.uk](mailto:Stuart.Hanger@wales.nhs.uk).

Yr eiddoch yn gywir,

A handwritten signature in black ink that reads "NH Davies". The letters are cursive and slightly slanted.

**NH Davies BSc (Anrh), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM**

**Cyfarwyddwr Gwasanaethau Ystadau Arbenigol**

**Gwasanaethau Ystadau Arbenigol PCGC, Trydydd Llawr, Tŷ'r Cwmnïau, Ffordd y Goron, Caerdydd, CF14 3UB**



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# Specialist Estates Services Notification 21/05

## 03 February 2021

### For action by:

Board Level Directors (Fire), NHS Health Boards and Trusts

### For information only:

Chief Executives

Estates/Facilities Directors and Managers, Fire Safety Managers,

Fire Safety Advisors

Copy to: Head of Capital, Estates and Facilities, Department of Health and Social Care,  
Welsh Government

### Attached documents:

NHS Estate in Wales - Fire statistics report: Fire incidents and unwanted fire signals 2020

Dear Colleague

## NHS ESTATE IN WALES - FIRE STATISTICS REPORT

### FIRE INCIDENTS AND UNWANTED FIRE SIGNALS 2020

The attached report reviews the fire incidents and unwanted fire signals (UwFS) reported by the NHS Health Boards and Trusts in Wales, through the online Fire and UwFS Incident Reporting System, as mandated in WHC (2006) 74 and WHTM 05-03 Part H: *Reducing false alarms in healthcare premises*.

During the twelve month period between 1st January 2020 and 31st December 2020, a total of 40 fire incidents and 1492 UwFS were reported to NWSSP – Specialist Estates Services. The number of reported fire incidents decreased by 27%, likewise the number of UwFS also decreased by a notable 10% compared with the previous year's figures.

With regard to the fire incidents, the most prominent cause is attributed to some form of electrical failure, followed by other causes such as deliberate, smoking and cooking.

In terms of UwFS, prominent causes include; other environmental effects, system fault/design, cooking activities and manual call point activations, whether it be through good intent or otherwise.

Accordingly, the report emphasises the necessity for Healthcare organisations to continue with their endeavours to mitigate these adverse incidents including the following actions:

- Ensure that electrical appliances and fixed wiring installations are tested and maintained in accordance with the relevant standards.
- Review the fire safety management arrangements in an effort to minimise deliberate fire-setting through more rigid control over ignition sources, limiting/prohibiting access to unoccupied sites and more effective management and enforcement of no smoking policies.
- Ensure cooking related activities are not left unattended and only occur in designated cooking areas. Doors to kitchens should be kept closed in order to prevent the spread of smoke/fumes into corridors during the cooking process and the subsequent unnecessary actuation of devices.
- Review the provision of protective covers to Manual Call Points (MCP), particularly where new or refurbished premises are involved. In addition, retro fitting of covers should be considered to MCP's that are prone to abuse and accidental impact.
- NHS organisations should also consider life cycle replacement programmes, particularly for older systems, to ensure that fire alarm systems perform to the highest standards possible and reduce UwFS.
- Ensure that the single named 'responsible person' for the detection and alarm systems, as referenced in BS 5839-1<sup>1</sup>, has robust maintenance regimes in place for all detection and alarm systems.
- Ensure that efforts continue in reducing unnecessary attendance by Fire and Rescue Services and continue to monitor their mobilisation arrangements in order to reflect these in the site-specific fire response procedures.
- Continue to monitor and manage UwFS in line with the performance scoring facility, ensuring all incidents are accurately investigated and reported in accordance with 'WHTM 05/03'<sup>2</sup> Part H and, where applicable, influence future fire management procedures.

For those with access to the NHS Wales intranet, the full report is available from the Publications page of the NWSSP-SES intranet site and may be viewed [HERE](#).

Any enquiries on the content of this letter or the Fire and UwFS Incident Reporting System should be addressed to Stuart Hanger, Fire Safety Advisor on 02920 904119 or e-mail [Stuart.Hanger@wales.nhs.uk](mailto:Stuart.Hanger@wales.nhs.uk).

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<sup>1</sup> BS 5839-1:2017 Fire detection and alarm systems for buildings Part 1: Code of practice for design, installation, commissioning and maintenance of systems in non-domestic premises

<sup>2</sup> WHTM 05/03 Part H: Reducing false alarms in healthcare premises

Yours sincerely,

A handwritten signature in black ink that reads "NH Davies". The letters are cursive and fluid, with the first name "NH" and the last name "Davies" written in a single continuous stroke.

**NH Davies BSc (Hons), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM**

**Director Specialist Estates Services**

**NWSSP Specialist Estates Services, 3rd Floor, Companies House, Crown Way, Cardiff CF14 3UB**