



# Hysbysiad Gwasanaethau Ystadau Arbenigol 20/11

**6 Mai 2020**

**I'w weithredu gan y canlynol:**

Prif Weithredwyr, Byrddau Iechyd ac Ymddiriedolaethau'r GIG  
Cyfarwyddwyr a Rheolwyr Ystadau/Cyfleusterau, Byrddau Iechyd ac Ymddiriedolaethau'r GIG

**Er gwybodaeth yn unig:**

Copi i'r canlynol: Pennaeth Ystadau, Cyfalaf a Chyfleusterau,  
Adran Iechyd a Gofal Cymdeithasol, Llywodraeth Cymru

Annwyl Gydweithiwr,

## **SYSTEM RHEOLI PERFFORMIAD YSTADAU A CHYFLEUSTERAU (EFPMS) – CYFLWYNO DATA O 1 EBRILL 2019 I 31 MAWRTH 2020**

### **1.0 Diben**

Mae'r hysbysiad hwn i roi gwybod i sefydliadau'r GIG y gellir lawrlwytho **Diffiniadau a Nodiadau Cwblhau Data Systemau Rheoli Perfformiad Ystadau a Chyfleusterau (EFPMS) 2019/2020** trwy'r ddolen ganlynol: **Safle mewnwyd Gwasanaethau Ystadau Arbenigol**

Rydym yn atgoffa sefydliadau'r GIG bod y gronfa ddata EFPMS bellach yn fyw a gall cydweithwyr ddechrau mewnbynnu eu data ar gyfer 2019/20 ar unwaith. Gellir mynd at dudalen fewngofnodi EFPMS drwy ddilyn y ddolen ganlynol: **Tudalen fewngofnodi EFPMS**

### **2.0 Newidiadau i Ddiffiniadau a Nodiadau Cwblhau Data EFPMS**

Bu nifer o newidiadau i gyflwyniad eleni a fydd yn ei gwneud yn ofynnol i Fyrdau Iechyd ymgyfarwyddo â nhw. Rhestrir y meysydd sy'n newid isod

- Tynnwch Faes - S04.12 Cost Eiddo i sicrhau cydymffurfiad â safonau Deddf Cydraddoldeb 2010
- Meysydd Ychwanegol - S06 Ynni Cyfleustodau
- Tynnwch Adran - S07 Ynni Lleol
- Meysydd Ychwanegol - S10 Gwastraff
- Tynnwch Faes - S12.21 Cost Arall Bwyd, Rhent Gwerthu

### 3.0 Dyddiad Cau ar gyfer Cyflwyno Data EFPMS

Mae'r profiad a gafwyd dros y blynyddoedd blaenorol yn amlygu'r rôl allweddol y mae sefydliadau'r GIG wedi'i chwarae wrth hwyluso dadansoddi effeithlon o'r data a gyflwynwyd. Gall sefydliadau gynorthwyo'r broses trwy wneud y canlynol:

- Cyflwyno'r data erbyn **30 Medi 2020**
- Cyflwyno set ddata gyflawn
- Gwirio'r data cyn eu cyflwyno

**Yn y pen draw, cyfrifoldeb sefydliad y GIG sy'n mewnbynnu'r data yw sicrhau bod y data EFPMS yn gywir.**

### 4.0 Ymholiadau

Os oes angen rhagor o wybodaeth arnoch, cysylltwch â Christopher Lewis, Uwch Gynghorydd Rheoli'r Amgylchedd a Chyfleusterau ar 029 2090 4096 [Christopher.Lewis4@wales.nhs.uk](mailto:Christopher.Lewis4@wales.nhs.uk) neu Craig Morgan, Ymgynghorydd Rheoli'r Amgylchedd a Chyfleusterau ar 029 2090 4099 [Craig.Morgan2@wales.nhs.uk](mailto:Craig.Morgan2@wales.nhs.uk).



NH Davies BSc (Anrh), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM

Cyfarwyddwr Gwasanaethau Ystadau Arbenigol

Gwasanaethau Ystadau Arbenigol PCGC, Trydydd Llawr, Tŷ'r Cwmnïau, Ffordd y Goron, Caerdydd, CF14 3U



# Specialist Estates Services Notification (SESN) 20/11

**6 May 2020**

**For action by:**

Chief Executives, NHS Health Boards and Trusts  
Estates/Facilities Directors and Managers, NHS Health Boards and Trusts

**For information only:**

Copy to: Head of Capital, Estates and Facilities,  
Department of Health and Social Care, Welsh Government

Dear Colleague

## **ESTATES AND FACILITIES PERFORMANCE MANAGEMENT SYSTEM (EFPMS) - SUBMISSION OF DATA FOR 1<sup>st</sup> APRIL 2019 TO 31<sup>st</sup> MARCH 2020**

### **1.0 Purpose**

This SESN is to Inform NHS organisations that the **EFPMS Data Definitions and Completion Notes 2019/20** can be downloaded from the following link: [Specialist Estates Services \(SES\) intranet site](#)

We remind organisations that the EFPMS database is now live and colleagues can begin to input their 2019/20 data with immediate effect. The EFPMS log in page can be accessed from the following link: [EFPMS login page](#)

### **2.0 Changes to EFPMS Data Definitions and Completion Notes**

There have been a number of changes for this year's submission which will require Health Boards to familiarise themselves with. The areas of change are listed below

- Remove Field - S04.12 Property Cost to achieve compliance with the Equality Act 2010 standards
- Additional Fields – S06 Utility Energy
- Remove Section - S07 Local Energy
- Additional Fields – S10 Waste
- Remove Field - S12.21 Food Other Cost, Vending Rental

### 3.0 EFPMS Data Submission Deadline

Experience gained from previous years highlights the critical role played by NHS organisations in facilitating the efficient analysis of the submitted data and organisations can assist the process by:

- Committing the data by the deadline of **30<sup>th</sup> September 2020**;
- Submitting a complete data set;
- Verifying the data before it is committed.

**Responsibility for the accuracy of the data submitted to the EFPMS rests ultimately with the NHS organisation that inputs the data.**

### 4.0 Enquiries

If you require further information please contact Christopher Lewis, Senior Environment and Facilities Management Advisor on 029 2090 4096 [Christopher.Lewis4@wales.nhs.uk](mailto:Christopher.Lewis4@wales.nhs.uk) or Craig Morgan, Environment and Facilities Management Advisor on 029 2090 4099 [Craig.Morgan2@wales.nhs.uk](mailto:Craig.Morgan2@wales.nhs.uk).



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