



GIG
CYMRU
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Partneriaeth
Cydwasaethau
Gwasanaethau Ystadau Arbenigol
Shared Services
Partnership
Specialist Estates Services

Hysbysiad Gwasanaethau Ystadau Arbenigol 19/10

12 Tachwedd 2019

I'w weithredu gan y canlynol:

Prif Weithredwyr, Byrddau Iechyd ac Ymddiriedolaethau'r GIG

Er gwybodaeth yn unig:

Unigolyn dynodedig (Gwasanaethau trydanol), Cyfarwyddwyr a Rheolwyr Ystadau ac Eiddo Byrddau Iechyd ac Ymddiriedolaethau GIG Cymru, Byrddau Iechyd ac Ymddiriedolaethau GIG Cymru.

Copi i'r canlynol: Pennaeth Ystadau, Cyfalaf a Chyfleusterau,
Adran Iechyd a Gofal Cymdeithasol, Llywodraeth Cymru

Dogfennau cysylltiedig:

Atodiad 3

Llythyr enghreifftiol (Atodiad B)

Annwyl Gydweithiwr,

PEIRIANNYDD AWDURDODI (FOLTEDD ISEL)

Cefndir

Mae Gwasanaethau Ystadau Arbenigol Y Bartneriaeth Cydwasaethau wedi cyflawni rôl Peiriannydd Awdurdodi (Foltedd Isel) ers nifer o flynyddoedd.

Roedd y rôl hon yn un o'r dyletswyddau a gyflawnwyd gan Steve Lloyd, sydd wedi dechrau swydd newydd yn Ysbyty Felindre. Cynhyrchwyd dogfen ar gyfer yr apwyntiad blaenorol yn cymhwyso'r gwasanaeth i'w ddarparu. Gellir gweld copi o'r ddogfen yn Atodiad A.

Nawr, mae angen eich cymorth arnom i roi'r ddogfennaeth ofynnol ar waith er mwyn penodi Nigel Bolan yn Beiriannydd Awdurdodi (Foltedd Isel) newydd.

Camau ar gyfer Byrddau Iechyd Lleol/Ymddiriedolaethau

Dylid tynnu sylw'r unigolyn dynodedig (Gwasanaethau trydanol) a'r Rheolwr Ystadau/Cyfleusterau at gynnwys yr Hysbysiad Gwasanaethau Ystadau Arbenigol hwn.

Bydd angen i Fyrdau Iechyd ac Ymddiriedolaethau gadarnhau penodi Nigel Bolan yn ysgrifenedig,

yn unol â'r canllawiau a amlinellir ym Memorandwm Technegol Iechyd 06-02: *Canllawiau diogelwch trydanol ar gyfer systemau foltedd isel.*

I'ch cynorthwyo wrth lunio ymateb, mae modd lawrlwytho llythyr enghreifftiol (Atodiad B) o'r ddolen isod i chi ei gwblhau.

Dolen i Atodiad A

Dolen i'r llythyr enghreifftiol Atodiad B

Os oes angen rhagor o wybodaeth arnoch, cysylltwch â:

Nigel Bolan, Uwch Beiriannydd Safonau Perfformiad (Foltedd Isel)

Gwasanaethau Ystadau Arbenigol – PCGC

Ffôn: 029 2090 4090 4084 neu 029 2090 4086

E-bost: Nigel.Bolan@wales.nhs.uk

Yr eiddoch yn gywir,



NH Davies BSc (Anrh), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM

Cyfarwyddwr Gwasanaethau Ystadau Arbenigol

Gwasanaethau Ystadau Arbenigol PCGC, Trydydd Llawr, Tŷ'r Cwmniau, Crown Way, Caerdydd, CF14 3UB



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Specialist Estates Services Notification 19/10

12 November 2019

For action by:

Chief Executives, NHS health boards and Trusts

For information only:

Designated Person (Electrical services), NHS Wales health boards and Trusts Estates and Facilities
Directors and Managers, NHS Wales health boards and Trusts.

Copy to: Head of Capital, Estates and Facilities,
Department of Health and Social Care, Welsh Government

Associated documents:

Annex A

Model letter (Annex B)

Dear Colleague

AUTHORISING ENGINEER (LOW VOLTAGE)

Background

Shared Services Partnership – Specialist Estates Services (NWSSP-SES) has fulfilled the role of Authorising Engineer (Low Voltage) for a number of years.

This role was one of the duties undertaken by Steve Lloyd, who has commenced a new position at Velindre Hospital. A document was produced for the previous appointment qualifying the service to be provided. A copy of the document can be found in Annex A.

We now require your assistance to put in place the necessary documentation to appoint Nigel Bolan as the new Authorising Engineer (Low Voltage).

Action for Local Health Boards/Trusts

The contents of this SESN should be brought to the attention of the designated person (Electrical services) and the Estates/Facilities Manager.

Health boards and Trusts will need to confirm in writing the appointment of Nigel Bolan in line

with the guidance set out in HTM 06-02: *Electrical safety guidance for low voltage systems*.

To assist you in your response a model letter (Annex B) may be downloaded from the link below for your completion.

[Link to Annex A](#)

[Link to model letter Annex B](#)

If you require further information please contact:

Nigel Bolan, Senior Performance Standards Engineer (Low Voltage)

NWSSP – Specialist Estates Services

Tel: 029 2090 4090 4084 or 029 2090 4086

Email: Nigel.Bolan@wales.nhs.uk

Yours sincerely,



NH Davies BSc (Hons), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM

Director Specialist Estates Services

NWSSP Specialist Estates Services, 3rd Floor, Companies House, Crown Way, Cardiff CF14 3UB