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Shared Services
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Specialist Estates Services

Specialist Estates Services Notification 19/02

22 February 2019

For action by:

Board Level Directors (Fire), NHS Health Boards and Trusts

For information only:

Chief Executives
Estates/Facilities Directors and Managers Fire Safety Managers
Fire Advisors

Copy to: Head of Capital, Estates and Facilities, Department of Health and Social Care, Welsh Government

Attached documents: N/A

Dear Colleague

WHTM 05-01 Firecode - Managing Healthcare Fire Safety

Introduction

WHTM 05-01 Managing Healthcare Fire Safety was issued under the cover of Publication Notice PN(19)01.

WHTM 05-01 supersedes the former HTM 05-01 Welsh Edition published in 2006 and sets out recommendations and guidance for the management of fire safety in healthcare buildings.

Summary of main changes

Topic	HTM 05-01 (2006)	WHTM 05-01 (2019)
WG fire policy	Refers to Assembly's Department for Health and Social Services	Minor amendments: - Refers to Welsh Government and includes greater emphasis for keeping risk assessments up-to-date as well as referencing the fire audit submission
Management Structure		Chief Executive, Board Level Director and Fire Safety Manager structure remains unchanged, however there is

Topic	HTM 05-01 (2006)	WHTM 05-01 (2019)
		now greater emphasis on local / departmental management responsibilities
Management Levels	Original guidance refers to three standards High, Medium and Low based on the type of building.	New guidance refers to two levels; Enhanced and Adequate which follows the principles of BS9999:2017
Documentation	Original guidance refers to Policy, fire strategy, response procedures and fire manual	Additional guidance has been added on establishing 'fire safety protocols' which are considered as 'ground rules' for a achieving a consistent approach to fire safety aspects
Training		Enhanced information for developing Training Needs Analysis
Reporting and Auditing		Enhanced information regarding fire audit arrangements
Emergency contacts	Includes reporting contacts and telephone numbers	Outdated reporting, contacts/arrangements omitted

Action

NHS Organisations should review their current fire management arrangements in the light of the latest guidance contained in WHTM 05-01.

Any enquiries on the content of this letter should be addressed to Anthony Pitcher, Senior Fire Safety Advisor on 029 2090 4120 or e-mail Anthony.Pitcher@wales.nhs.uk

Yours sincerely,



NH Davies BSc (Hons), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM

Director Specialist Estates Services

NWSSP Specialist Estates Services, 3rd Floor, Companies House, Crown Way, Cardiff CF14 3UB