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Partneriaeth  
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Gwasanaethau Ystadau Arbenigol  
Shared Services  
Partnership  
Specialist Estates Services

# Specialist Estates Services Notification 16/08

**27 June 2016**

**For action by:**

Chief Executives, NHS Health Boards and Trusts

**For information only:**

Designated Persons (Decontamination), NHS Wales health boards and Trusts  
Estates and Facilities Directors and Managers, NHS Wales health boards and Trusts

Copy to: Head of Capital, Estates and Facilities,  
Department of Health and Social Care, Welsh Government

**Associated documents:**

Model letter

Dear Colleague

## **AUTHORISING ENGINEER DECONTAMINATION —AE(D)**

### **Background**

Shared Services Partnership – Specialist Estates Services (NWSSP-SES) has fulfilled the role of Authorising Engineer (Decontamination) for a number of years. This role was one of the duties undertaken by Graham Stanton, Senior Decontamination Engineer, who has now retired.

Following Graham's retirement we need your assistance to put in place the necessary documentation to appoint John Prendergast as his replacement as the Authorising Engineer (Decontamination).

### **Action for Local Health Boards/Trusts**

The contents of this SESN should be brought to the attention of the designated person (decontamination) and the Estates /Facilities Manager.

Health boards and Trusts will need to confirm in writing the appointment of John Prendergast in accordance with the guidance set out in WHTM 01-01 Part A, WHTM 01-05 and

WHTM 01-06 part A.

To assist you in your response a model letter (Annex A) may be downloaded from the link below for your completion.

**Link to model letter**

If you require further information please contact:  
John Prendergast, Senior Decontamination Engineer  
NWSSP – Specialist Estates Services  
Tel: 029 2090 4097 (07584 614093)  
Email: john.prendergast@wales.nhs.uk

Yours sincerely,

A handwritten signature in black ink that reads "NH Davies". The signature is written in a cursive style with a large initial "N" and "H".

**NH Davies BSc (Hons), Dip Proj Man (RICS), MBA, MCIQB, FIHEEM**  
**Director Specialist Estates Services**

**NWSSP Specialist Estates Services, 3rd Floor, Companies House, Crown Way, Cardiff CF14 3UB**