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# Specialist Estates Services Notification 16/06

**2 June 2016**

**For action by:**

Chief Executives, NHS Health Boards and Trusts  
Estates/Facilities Directors and Managers, NHS Health Boards and Trusts

**For information only:**

Copy to: Head of Capital, Estates and Facilities, Department of Health and Social Care, Welsh Government

**Associated documents:**

Appendix 1: Framework Agreement for Healthcare Planning Services: guidance notes for users

Dear Colleague

## **HEALTHCARE PLANNING SERVICES CONSULTANCY FRAMEWORK**

### **Background**

In 2012 Abertawe Bro Morgannwg University Health Board established a framework agreement for healthcare planning services in order to ensure all health boards and NHS Trusts in Wales had timely, value for money access to arrangements that would enable the rapid procurement of such services.

This framework agreement was for a 4-year term. On conclusion of the framework up to 12 projects had been undertaken with a combined value of around £1.02 million.

For the foreseeable future NHS Wales has a continuing need for healthcare planning services because several health boards and Trusts lack in-house healthcare planning resources to deliver complex, patient focused projects. Therefore, in conjunction with the Head of Estate Development, NWSSP–Specialist Estates Services (NWSSP–SES), acting on a request from the

Welsh Government Head of NHS Capital Estates & Facilities, Department for Health & Social Services and NWSSP–Procurement Services (NWSSP–PS) have procured a replacement 4-year framework agreement for the provision of services from suitably qualified healthcare planners, commencing on the 1 May 2016. The awarding authority for this agreement is Velindre NHS Trust.

### **Purpose**

This SESN is to inform NHS organisations that a second healthcare planning consultancy framework has been commissioned and will run from 1 May 2016 until 31 April 2020. The process for appointing healthcare planning consultants from the framework is set out at Appendix 1 *Guidance Notes for Users* that may be accessed from the following link:

### **[Link to Appendix 1 Guidance Notes for Users](#)**

### **Actions**

NHS organisations are required to ensure that there is awareness of the framework throughout the organisation.

NHS organisations are to ensure that any appointments made through the framework comply strictly with the guidance.

NHS organisations are required to inform NWSSP–SES when the framework is being utilised and provide details of any appointments made such as: project description, business case stage, number of tenders returned, and value of contract award.

### **Enquiries**

If you require further information please contact Nigel Davies, Head of Estate Development, at NWSSP–SES on 029 2090 4088 or email [nigel.davies4@wales.nhs.uk](mailto:nigel.davies4@wales.nhs.uk)

Yours sincerely,



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