

# NOTIFICATION OF PHARMACY INDEPENDENT PRESCRIBER DETAILS (including premise locum prescription pads)

Use this form to advise NWSSP of details of new independent prescribers or changes in circumstances. **Note:** One form should be completed for each pharmacy from which the prescriber will work.

Once complete, please email this form FAO Contracts Swansea to [nwssp-primarycareservices@wales.nhs.uk](mailto:nwssp-primarycareservices@wales.nhs.uk)

## ACTION (please tick as appropriate)

New qualification	
Working for new/additional pharmacy	
Change of ownership at pharmacy	
Ceased working for specified pharmacy	
Pharmacy premise locum pad	
No longer working as independent prescriber	
Change of Surname	

## SECTION A – Prescriber Details

Professional Registration Number (GPHC)			
Full Name			
Title (Mr, Mrs, Miss etc)		Contact telephone number	
E-mail address			
Independent Prescribing Examination Pass Date			

## SECTION B – Pharmacy Details

Pharmacy Code <small>See note 1</small>			
Address			
Start Date in Pharmacy <small>See note 2</small>			
End Date in Pharmacy			

Signature of Independent Prescriber:

\_\_\_\_\_

Authorised by  
(Full name):

See note 3

Signature : \_\_\_\_\_

Position held at  
pharmacy:

\_\_\_\_\_

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## Guidance for Completion

### Note 1 – Pharmacy Code

This code is the Prescribing Services Account Number starting '60'. For independent prescribers practicing in Primary Care, this code identifies the pharmacy practice to which the costs of your prescribing will be attributed. Please see the note on prescribing budget allocation in the section entitled "*Implementation - Ordering of prescription stationery*" in the [Guidance on Non-Medical Prescribing In Wales](#).

### Note 2 – Start Date in Pharmacy

This refers to the date you started as an independent prescriber in the pharmacy.

### Note 3 – Authorised Signatory

Authorisation can be given by the Superintendent Pharmacist or delegate thereof. Please see the section entitled "*Which professionals can train as supplementary / independent prescribers?*" in [the Guidance on NonMedical Prescribing In Wales](#)

### Pharmacy premise IP locum pad

- Please complete section B and the authorisation/position section.
- You can only order an IP locum pad for your pharmacy premise if you have an IP pharmacist already registered at your premise.
- Locum IP pharmacists that work regularly at your premise should apply for their own prescription pad to use at your premise.
- The IP locum pad must be kept and stored appropriately at the pharmacy and cannot be shared between pharmacy branches.