



Recruit

GP Practice wants to recruit an applicant who requires a Skilled Worker visa



Next Steps

GP Practice needs to obtain Skilled Worker Sponsor licence via Home Office



Contact NWSSP

NWSSP CoS Team will provide support with setting up Sponsor licence



Licence Application

GP Practice applies for Sponsor Licence and Home Office approve within 8 weeks



Provide Sponsorship

When licence is set up, GP practice can provide Skilled Worker sponsorship to applicant who can then apply for visa to commence work



Reimbursement

Upon receipt of Home Office licence approval, GP practice can apply for reimbursement of Home Office fees by emailing a **PDF invoice** and **Home Office confirmation** to nwssp_psu_p2p@wales.nhs.uk, also copying in NWSSP.Finance@wales.nhs.uk

Please address invoice to: NWSSP Finance, Velindre University NHS Trust, PO Box 112, Pontypool, NP4 4DG

** Current GP vacancies in Wales can be viewed via <https://gpwales.co.uk/>



Home Office Fees

Licence Fees

(only paid once when applying for licence)

GP Practice Licence Fee

(one-off payment - Small Practice) - £611

GP Practice Licence Fee

(one-off payment - Large Practice) - £1682

Sponsorship Fees

GP Certificate of Sponsorship Fee

(per GP) - £525

Immigration Skills Charge (per GP, per annum - Small Practice) - £480
Immigration Skills Charge (per GP, per annum - Large Practice) - £1320

Total per sponsor

(per GP, per annum - Small Practice) - £1005

(per GP, per annum - Large Practice) - £1845