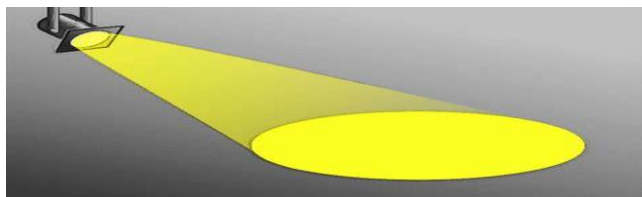


## Wales National Workforce and Reporting System ([WNWRS](#))

### GP Partner working hours

We still have a few Practices who are missing working hours for their GP Partners. Please ensure you are selecting the contract type 'zero hours contract' NOT 'partner(zero hours)' and entering the average weekly amount of hours they work in the Working Hours box.

This is particularly important as it feeds the FTE amount in the reporting module and failure to record working hours could lead to inaccuracies in your Practice reporting figures on the WNWRS, which helps support your practice during workforce planning discussions.



### Focus on: Locum GPs on WNWRS

Following feedback from Practice Managers, there will shortly be an update to the functionality in the WNWRS, removing the option for Practice Managers to enter details in the Infrequent Locum area\*. We now take all Infrequent Locum information from Locum Hub Wales, removing the need for Practice Managers to enter this information in the WNWRS.

**ACTION REQUIRED:** Practice Managers undertake a timely reconciliation of all Locum Shifts to ensure they are being entered by the Locum GP on Locum Hub Wales (GP Wales). No infrequent Locum data needs to be entered on the WNWRS, unless you are a Health Board Managed Practice.

\*Health Board Managed Practices, please continue to record all Locum activity for your Practice via the WNWRS, either by entering a full valid staff record in your Staff Table, or by entering the Locum details in the Infrequent Locum area. Access to the Infrequent Locum Area within the WNWRS will still be available for Health Board Managed Practices only.

### Vacancies – An opportunity to showcase

We will be attending the upcoming Royal College of GPs conference, promoting what it means to [Train.Work.Live](#) in Primary Care in Wales. This is an ideal opportunity to post any current vacancies on GP Wales and will mean we can also sign-post delegates, so please don't miss out on this great recruitment opportunity.

GP Wales is a free advertising platform which links directly to NHS jobs, ensuring your vacancy receives the most exposure possible to the largest pool of job seekers wishing to work in Wales.

Please ensure all your vacancy data is up to date on the WNWRS. You can enter and amend the vacancies within your Practice on the WNWRS via the 'vacancies' option on the left hand task bar.



### Hints and Tips

#### Booking Locum Shifts on Locum Hub Wales (GP Wales)

- When advertising Locum shifts on Locum Hub Wales, please put as much detail as possible about your Practice, working arrangements and shift specifications. Initial data analysis suggests that the more information you put in, the more likely that the shift will be applied for.
- When booking a Locum GP, please give the Locum GP as much notice as possible that you would like to accept them to work the shift.



Please see our new QR code, which will take you directly to our Primary Care Sustainability Website.