

### Wales National Workforce and Reporting System ([WNWRS](#))



#### **Familiarisation Sessions**

**Many thanks for your continued support and we wish you a Happy St David's Day on 1 March. We have entered 2023 with vitality and are committed to developing and improving our service to you over the coming year.**

We have collaborated with so many of you through our familiarisation sessions and we are looking forward to meeting more of you in the coming months. If you would like to get together, please email [NWSSP.PrimaryCareWNWRS@wales.nhs.uk](mailto:NWSSP.PrimaryCareWNWRS@wales.nhs.uk) and we will arrange a Teams meeting at your convenience.

#### **Locum Hub Wales and GMPI**

If you use a Locum GP, please ensure they are recording any shifts worked at your Practice on Locum Hub Wales (GP Wales) to ensure they benefit from the Scheme for General Medical Practice Indemnity (GMPI). Locums can either enter their shift as an External Locum Shift (one booked directly/outside of Locum Hub Wales) or an Internal Locum Shift (one booked using Locum Hub Wales). Both types of shifts should appear on your calendar view, so you can see when you have engaged any Locum GP cover. If the shift isn't appearing on the calendar view for your Practice, please ask the Locum GP to enter the details in the system at their earliest opportunity. If they need support to do this, please refer to the Locum Hub Wales (GP Wales) knowledge base for more details or contact the GP Wales team on [support@gpwales.co.uk](mailto:support@gpwales.co.uk) for further information. If you are a Health Board Managed Practice, please enter your Locum GP details in the WNWRS monthly, using the Infrequent Locum Tab on the left-hand side of the Data Entry screen. For help or guidance on this, please contact the Primary & Community Care Sustainability team directly at the email address on the bottom of this newsletter.

For any queries relating directly to the Scheme for GMPI, please contact [GMPI@wales.nhs.uk](mailto:GMPI@wales.nhs.uk) who will be able to advise you.

#### **Additional Capacity Payments**

Following feedback from Practice Managers and after engaging with Health Boards, we have identified a way to streamline the process for validating Additional Capacity Payments. The Wales National Workforce Reporting System (WNWRS) is being used by many Health Boards to validate the Additional Capacity Claims Form you submit, therefore it should reflect the additional hours for the individuals that you're submitting claims for. This can be done in 2 ways on the system:

1. For existing staff, please enter the total amount of additional hours they have worked (matching your claims form) in the 'Additional Capacity' area via the tab on the left-hand side of the Data Entry Module page. This is a rolling 12-month calendar so can be updated retrospectively as well as for the current month.
2. For any new staff that you have engaged **solely** for the purposes of Additional Capacity, please enter a full, valid staff record for them on the WNWRS and select 'Additional Capacity' as their contract type in the staff record.

We continue to work with Health Boards to streamline these processes, so please keep an eye out for any further direct guidance from them on this. For additional help or support on entering your ACP hours in the WNWRS, please do get in touch with us directly.

