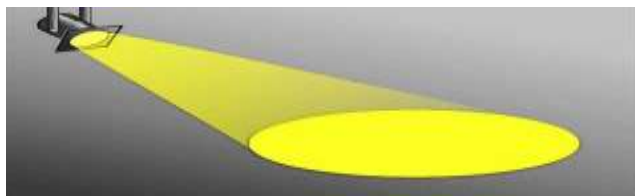


Wales National Workforce and Reporting System ([WNWRS](#))



Focus on: Vacancies

If you have any vacancies at your Practice, please ensure that you update the 'Vacancy' area of the WNWRS. We are working closely with our stakeholders across the NHS to streamline recruitment of Primary Care staff into Practice vacancies across Wales, so need to understand Practice requirements. The WNWRS provides the opportunity of seeing all Practice vacancies across Wales but we need your help and engagement to understand the true picture.

If you have recently recruited into any vacancies, please amend the Vacancy area to reflect this. For any specific recruitment needs or if you'd like to discuss this further, please do contact us on nwssp.primarycarewnwrs@wales.nhs.uk.



Locum Hub Wales

Don't forget to post your vacancies on GP Wales – a free advertising platform, bringing together all vacancies in Wales in one place. GP Wales also feeds NHS Jobs, so you can ensure your vacancy gets the most exposure possible across the UK and beyond.

If you have any queries on the functionality of GP Wales, please see their comprehensive support pages, link [here](#), or email support@gpwales.co.uk

Locum GPs

When engaging a Locum GP at your Practice, please ensure they are included on the Wales Medical Performers List (MPL) and the All Wales Locum Register (AWLR) – a link to the MPL is included [here](#). Once the shift has been worked, the Locum GP should also enter their shift details in Locum Hub Wales (LHW), as part of the requirements of GMPI inclusion. Please ensure all Locum GPs are entering their details correctly on LHW to protect your Practice should a concern be raised.

[Locum Hub Wales](#) is a free opportunity to advertise and engage a Locum GP, where the checks above are done for you. Don't delay – advertise today!

Hints and Tips



Management Partners

If your Practice has non GP Management Partners, please select the role 'Management Partner' in their staff role. For any Staff who also undertakes an additional clinical or administrative role, please create a separate record with the hours they work in this role reflected in the Contracted and Working hours boxes.

For example : Jane Smith is a Practice Nurse and also a Management Partner, who works full time and carries out an average of 6 clinical sessions per week. Jane would have 2 staff records on the WNWRS – her first as a Practice nurse would show 25 hours in Contracted and Working hours, her second as Management Partner would show 12.5 hours in Contracted and Working hours. Both records would add up to her full time hours and reflect her dual role within the Practice.