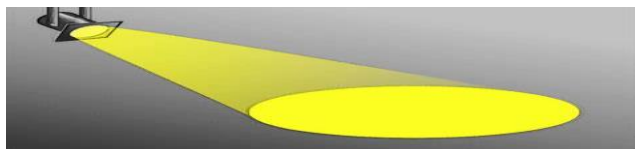


Wales National Workforce and Reporting System ([WNWRS](#))



Focus on: Bank/Zero hours contract staff

Following feedback from Practice Managers, we have worked with the WNWRS developers to enable the site to accept 0 in the working hours box for Bank and Zero hours contracted staff.

Action required: Please check all staff on the WNWRS with a Bank or Zero hours contract have the correct amount of working hours in the 'working hours' box. This value can now be entered as 0 if they are not currently working in your Practice but you wish to keep their record open.



Locum Hub Wales

All Locum GPs who work in GP Practices in Wales should be either booking or entering their shifts worked in Locum Hub Wales, to benefit from GMPI*. Practice Managers who engage a Locum GP outside of the Locum Hub Wales (GP Wales) site should undertake a reconciliation to check the Locum GP has entered the shift on the site.

If you need help on how to do this, please see the Locum Hub Wales (GP Wales) comprehensive support pages, link [here](#), or email support@gpwales.co.uk.

We have had some great feedback on using the site: "I'll pop a monthly reminder on my calendar to reconcile the Locum Shifts on Locum Hub Wales. I've just looked now and can see the shifts for this week – it's excellent, as it's easy for the Practice Manager."

*Excluding Health Board Managed Practices where GMPI would not apply.

Croeso Cymraeg WNWRS

We are pleased to announce the launch in the next few weeks of the Welsh version of the WNWRS. The site mirrors the English language version, with all text translated into Welsh. Click on the Cymraeg option at the top of the landing page to be taken into the Welsh version. Anything you enter in the Welsh version will be updated in the English WNWRS and vice versa.

Practice Manager changes

If your Practice has a change of Practice Manager or if you are leaving your role, please email nwssp.primarycarewnwrs@wales.nhs.uk as soon as possible with the date you are leaving and the details of your replacement if you have it. Similarly if any of your contact details have changed, please let us know, so we can update our records accordingly. Thank you.

Hints and Tips



Best Practice for posting shifts in Locum Hub Wales

- Post your Locum shifts as soon as you know about them – ideally at least 2-6 weeks before the date of the shift. Initial data analysis shows that the greatest number of booked shifts are posted in this window.
- If you are happy to negotiate the fee or times stated, you can add this in the notes box.
- Any guide fee should be for the full working day eg. If the required shift is for 2 sessions and you are willing to pay £300 per session, enter £600 in the guide fee.
- If you would like to engage a Locum who speaks a second language please add this detail in the notes box.
- Try to keep your telephone appointment times 10 minutes duration or longer – fill rates are less successful for shifts posted with shorter telephone appointments.

