

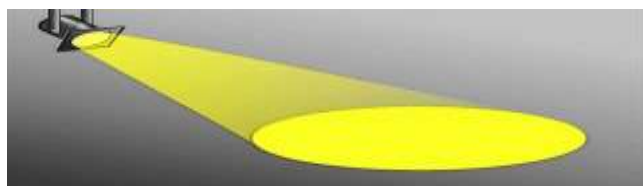
## Wales National Workforce and Reporting System (WNWRS)

### Welsh Government Workforce Data

#### Publication

The latest data publication of GP Practice Workforce Data was issued in April 2022, based on the December 2021 data taken from the WNWRS. [See how the information you have entered has made a huge difference to the understanding of Primary Care across Wales.](#)

Please continue to update the WNWRS with any changes to your workforce, to ensure that we have the most accurate data possible. Thank you to all Practice Teams who are doing this on a regular basis.



### Focus on: Staff Roles

If a staff member in your Practice changes their job role, eg. Health care assistant to Practice Nurse, this needs to be reflected in the WNWRS. To record this, please enter a termination date in their old staff record and create a new record for their new role. In the WNWRS a new record is not required for a GP who is changing their status ONLY and this can be updated by amending their job role, eg. Salaried by Practice to Partner/Provider.

### GP Working hours

For any GPs who regularly work over and above their contracted hours, this can and should be captured in the WNWRS. In their staff record, please amend the Working Hours box to reflect the ACTUAL weekly hours they work. This can be averaged over the month or quarter, depending on your Practice's situation. This will then feed the reporting system, highlighting the additional hours a Practice are reliant on to deliver patient care.

### Booking a Locum GP

Please be aware, that when you are booking a Locum GP, to protect your Practice should a concern be raised, you should ensure that the Locum GP is adhering to the requirements in Appendix B of the Scheme for GMPI, namely that:

- 1) They are included on the Welsh Medical Performers List (MPL)
- 2) They are included on the All Wales Locum Register (AWLR)
- 3) The shift is recorded on Locum Hub Wales (GP Wales)

If you are booking a Locum GP through Locum Hub Wales all these checks are done for you and no reconciliation is required.

If you are booking a Locum GP through another method, please ensure you check the Locum GP has recorded all shifts worked at your Practice in [Locum Hub Wales \(GP Wales\)](#). If you notice any shifts recorded against your Practice that don't look correct, please contact us and we will investigate. If you can't see a shift that has been undertaken at your Practice, please contact the Locum GP directly and ask them to update Locum Hub Wales (GP Wales) as soon as possible.

### Hints and tips

Not sure if the Locum GP you want to book is on the AWLR? The [Medical Performers List](#) shows you if the Locum GP is on the AWLR and when their GMPI inclusion date started, via the drop down arrow on the left hand side of the Doctor's record on the MPL. As best practice, please note down the AWLR number of any Locum GP you use, if booked outside Locum Hub Wales.

### Certificate of Sponsorship

Are you are looking to recruit a new GP? Then obtaining a Licence to sponsor a newly qualified GP may be an option for you. NWSSP are here to support you through this process – please see the communication sent with this newsletter which has some important updates on this service.

For further information, please email:

[NWSSP.CertificateofSponsorship@wales.nhs.uk](mailto:NWSSP.CertificateofSponsorship@wales.nhs.uk)

