



December 2020

# Wales National Workforce and Reporting System (WNWRS)

### Data Extract 31st December 2020

asanaethau Cyflogaeth

A huge Thank You to all Practices who logged in and checked their data before the last Data Extract on 31st December.

Overall in the last Quarter (Q4) 36 Practices across all 7 Health Boards in Wales, failed to log into the WNWRS during the Quarter. The process of logging into the WNWRS and checking your data is a requirement to confirm the validity of the data held within the system. Although it is disappointing to see the valid data for Practices decrease, this is perhaps not an unexpected result due to the Coronavirus Pandemic, increased Winter Pressures and the timings of the seasonal holiday.

Engagement and accuracy of data entry is critical to ensure all your staff are covered under the Scheme for GMPI and so that the Reporting Tool provides the most accurate data possible.

If your Practice is experiencing difficulty accessing the WNWRS or has extenuating circumstances due to Covid 19, please inform us as soon as possible on <u>nwssp.primarycarewnwrs@wales.nhs.uk</u>



Focus on: GMPI (General Medical Practice Indemnity) The Guidelines for GMPI with regards to Locum activity have changed and updated guidelines were issued on 8 December 2020.

From 1 February 2021, in addition to being included on the All Wales Locum Register, Locum GPs will need to log all shifts worked on Locum Hub Wales. This removes the need for Practice Managers to fill in the 'Infrequent Locum' section of the WNWRS, as this data will be captured by Locum Hub Wales and fed into the reporting side of the WNWRS. This also protects your Practice if a claim is raised, as the Locum workforce across Wales will be identifiable and GMPI queries can be investigated swiftly, as with substantive staff.

Please register on Locum Hub Wales (link here) and see how the site can help your Practice.

#### Please see the link here to access the new Guidelines for GMPI

Please see the link here to see some FAQs about the new Guidelines

## **Hints and Tips**



#### **Staff Reports**

With the rollout of the Covid vaccine, it is more important than ever to have up to date, accurate Staffing data at your fingertips. If you need a report to show Staff Data within your Practice:

- Click on the Data Reporting Module tab on the left hand side
- Click on Reports
- $\geq$ **Excel Reports**
- $\geq$ Organisation Type = Practice
- $\geq$ Select organisation = Type in W code or Practice name
- $\succ$ Choose Report Type = Practice Staff Report
- $\geq$ Click on Generate Report.

The Report will be generated in less than a minute and then you can open the Excel report, amend it, and save it. Sensitive data that is not required can be deleted or redacted depending on requirements.



Partneriaeth Cydwasanaethau Gwasanaethau Cyflogaeth

Shared Services Partnership **Employment Services** 

If you have any queries please do not hesitate to contact us:

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You can also visit our website at: http://www.nwssp.wales.nhs.uk