

**Following the communication issued regarding the updated Guidelines for the Scheme for General Medical Practice Indemnity (GMPI) we have received some questions around the changes – please see the FAQs below.**

**If you have any queries which are not addressed below please contact us for further assistance.**

**Q. Do locum GPs have access to indemnity under the discretionary Scheme for GMPI for all shifts worked before the 8 December 2020?**

**A.** The GMPI position for shifts worked before 8 December 2020 is as per the previous Guidelines - i.e. all Locum GPs undertaking Locum work in Wales need to be on the All Wales Locum Register (AWLR) and if registered on the AWLR then shifts are eligible for the discretionary scheme for GMPI.

**Q. Do we need to enter External Shifts (shifts booked outside of LHW) from before the 8<sup>th</sup> December 2020 to have access to indemnity under the discretionary Scheme for GMPI?**

**A.** No - External shifts will not need to be entered prior to the 8 December 2020 updated guidelines release.

**Q. When do the new requirements in appendix B commence?**

**A.**

### **Shifts booked through Locum Hub Wales**

All shifts booked through Locum Hub Wales will be logged in the system and there is nothing further for the Locum GP to do.

### **External Shifts**

- All External Shifts worked from 1 February 2021 must be logged in LHW
- Shifts worked between 8 December 2020 and 31 January 2021 will sit in a Grace Period and do not need to be entered in LHW
- All shifts in the Grace Period will be eligible for the discretionary GMPI
- To get used to the functionality and form good habits why not start entering your external shifts now

**Q. Is there a deadline for entering shifts retrospectively i.e. am I still covered for a shift worked 60 days ago if I enter it now?**

**A.** From 1 February 2021 all shifts arranged outside of Locum Hub Wales will need to be entered in the system before the 28th day after it was worked, they can also be entered in advance. If a shift is entered after the 28th day it will still be accepted in the system but will show as a late entered shift. Where no locum GP shifts are worked the Locum GP must update LHW confirming that no locum shifts have been undertaken within the required reporting period, using the External Shift, Nil return functionality with LHW.

**Q. Do we need to enter external shifts for work at Managed Practices?**

**A.** No - Locum Shifts worked in Managed Practices are covered under the Health Board contract and do not fall under The Scheme for General Medical Practice Indemnity (GMPI)

**Q. Do we need to enter external shifts for work at OOH locations?**

**A.** No - There is currently no requirement to enter Out of Hours Shifts, if however, you also work Locum Shifts outside of your OOH work these will need to be captured.

**Q. How does Shropdoc fit into this/am I covered by Shropdoc?**

**A.** There is no requirement to enter Shropdoc shifts in Locum Hub Wales, if however, you also do Locum Shifts outside of your Shropdoc work these will need to be captured.

**Q. Do I need to Log a shift if in a field hospital?**

**A.** No - There is no requirement to enter Field Hospital shifts in Locum Hub Wales, if however, you also do Locum Shifts outside of these locations they will need to be captured.

**Q. If a locum shift is not logged accidentally, is this a breach of guidelines?**

**A.** Mechanisms exist within LHW that will issue notifications when no shifts have been detected in any one month. Where no locum GP shifts are worked the Locum GP must update LHW confirming that no locum shifts have been undertaken within the required reporting period, using the External Shift, Nil return functionality with LHW.

**Q. How do I enter a shift worked in a UPCC in Locum Hub Wales?**

**A.** Following your feedback, NWSSP and Locum Hub Wales are working with Stakeholders on alternative solutions to record this data going forward and we will update you in due course.

In the meantime, if a **Practice** books you for a **Locum shift** worked in a UPCC, please record this shift in Locum Hub Wales under the Practice code with 'UPCC' typed in the notes area, as this would fall under GMPI indemnity arrangements.

If you are booked to work in a UPCC directly by a Health Board, GMPI indemnity arrangements would **NOT** apply and the shift would **NOT** need to be logged in Locum Hub Wales.

**Q. If the hours I work do not exactly match those I have logged in Locum Hub Wales, will I still be included in the Scheme for GMPI?**

**A.** The requirements for the Scheme for GMPI, as set out in Appendix B, state that in addition to being included on the AWLR, Locums should be identifiable and record their shifts in Locum Hub Wales. The exact details of the shifts, should aim to be as accurate as possible, however as long as the Locum records the majority of their time in the Practice,

exact hours are not required for GMPI purposes. The hours will also feed the reporting side of the Wales National Workforce Reporting System (WNWRS) hence the request for accuracy when entering working hours.

Any queries relating to Appendix B of the GMPI Guidelines '*Requirements for the use of the All Wales Locum Register (Applicable to General Medical Practitioners engaged to work locum shifts)*' should be addressed to NWSSP's Employment Services Team at [NWSSP.PrimaryCareWNWRS@wales.nhs.uk](mailto:NWSSP.PrimaryCareWNWRS@wales.nhs.uk) / 01792 860498/0490.

Any queries relating to other sections of the Guidelines should be directed to our Legal & Risk Services GMPI Team