

BRIEFING NOTE 6 – All NHS Wales Laundry Production Units

NHS WALES LAUNDRY PRODUCTION UNITS SERVICE REVIEW

1. PURPOSE

The purpose of this briefing note is to provide an update report on the review of laundry production units in Wales facilitated by NHS Wales Shared Services Partnership (NWSSP).

2. UPDATE

During the month of July, the project commissioned a two-part review, one to consider the required steps to comply with BS EN 14065 and the other in line with estate code building and equipment condition.

This is complete and the findings of which, have been shared with the consultant team, and all costs, risks and requirements have been factored into the ongoing creation of the Outline Business Case.

In addition, to further support the process, and in line with the mandate from the Shared Service Partnership Committee, a strategic advisory group made up of very senior managers from Health Boards and other independent organisations within Wales, met in September and provided feedback to ensure the process being followed was in line with expectation and ratified the direction of travel shown to date.

It is also important to note that the five case model approach continues to be followed and confirmed with Welsh Government.

The OBC is currently in the latter stages of creation throughout early November but remains on time for submission to the Shared Services Partnership committee.

Finally, throughout November the Project team will share the specific reports produced as a result of the 6 Facet and Laundry Survey with the appropriate Health Board representative/s.

3. PROJECT SCOPE

The scope of the project will include all five NHS Wales laundry production units:

- Ysbyty Glan Clwyd Laundry Services – Betsi Cadwaladr University Health Board
- Glangwili General Hospital Laundry Service – Hywel Dda University Health Board
- Llansamlet Laundry Service – Abertawe Bro Morgannwg University Health Board
- Church Village (old East Glamorgan Hospital) Laundry Service – Cwm Taf University Health Board
- Llanfrechfa Grange 'Green Vale' Laundry Service – Aneurin Bevan University Health Board

4. PROJECT MANAGEMENT ARRANGEMENTS

NWSSP's internal project support will be focused on the following personnel:

- Project Director: Anthony Hayward, Assistant Director NCCU on behalf of NWSSP Committee
- Project Manager: Ian Rose NWSSP PMO Unit
- External Consultant Team Members
- Project Support officers

5. GOVERNANCE ARRANGEMENTS

Overall responsibility for the project will be discharged through the Shared Services Partnership Committee which will oversee the work of the NHS Wales Laundry Production Units Services Review Project Group.

6. COMMUNICATION

A dedicated section within the NWSSP intranet site will be established to share:

- Share status updates
- Diary of events
- FAQ section
- Contact Details

Specific documentation will also be shared locally for onward cascade by local laundry management.

Any further questions or enquires please contact:

Project Director - Anthony Hayward - anthony.Hayward@wales.nhs.uk

Project Manager - Ian Rose - ian.rose@wales.nhs.uk

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