

BRIEFING NOTE 14 – All NHS Wales Laundry Programme

1. PURPOSE

The purpose of this briefing note is to provide an update report on the review of laundry production units in Wales facilitated by NHS Wales Shared Services Partnership (NWSSP).

2. UPDATE

Over the last 12 weeks the consultants have continued to remain engaged and working across the following Health Boards and Trusts as customers and suppliers to achieve the outcomes described within the Programme Brief.

There are 5 Laundry Production Units (LPUs) across NHS Wales:

- Ysbyty Glan Clwyd (Betsi Cadwaladr University Health Board)
- Glangwilli General Hospital Laundry (Hywel Dda University Health Board)
- Llansamlet Laundry Service (Swansea Bay University Health Board)
- Church Village (Cwm Taf Morgannwg University Health Board)
- Llanfrechfa Grange 'Green Vale' (Aneurin Bevan University Health Board)

Within previous bulletins, a number of key tasks were planned throughout the last few months to support the conclusion of the preferred locations and overarching Programme Business case.

Progress has been made, with further analysis of key Laundry data to support the business case development and specifically address the matters raised by the Welsh Government letter.

Workshops have been held to support the site selection criteria in both January and February resulting in the site locations being confirmed and the commencement of the consultation process in February.

The consultation process remains in progress but has now been extended due to the impact and difficulties presented by the COVID 19 pandemic.

The process is being managed by a dedicated Workforce work stream including members from each Healthboard and Staff side representation and remains under regular review.

The overall Programme Business Case development remains in progress but will now aim for submission to the Shared Services Partnership committee in July 2020 and not May 2020 as previously shared.

This date is also subject to ongoing dependencies on the COVID19 pandemic, and controls and alignment to the consultation process.

The planned TUPE arrangements will also be delayed until April 2021, this is due to the risks presented by the current timescales and potential impacts of winter pressures combined with COVID19 risks.

Lastly, the All Wales Internet webpage will be updated in the coming weeks with additional content and updated FAQs.

3. PROJECT SCOPE

The scope of the project will include all five NHS Wales laundry production units:

- Ysbyty Glan Clwyd Laundry Services – Betsi Cadwaladr University Health Board
- Glangwili General Hospital Laundry Service – Hywel Dda University Health Board
- Llansamlet Laundry Service – Swansea Bay University Health Board
- Church Village (old East Glamorgan Hospital) Laundry Service – Cwm Taf Morgannwg University Health Board
- Llanfrechfa Grange 'Green Vale' Laundry Service – Aneurin Bevan University Health Board

4. PROJECT MANAGEMENT ARRANGEMENTS

NWSSP's internal project support will be focused on the following personnel:

- Project Director: Anthony Hayward, Corporate Director NCCU on behalf of NWSSP Committee
- Project Manager: Ian Rose Head of NWSSP PMO
- External Consultant Team Members
- Project Support officers

5. GOVERNANCE ARRANGEMENTS

Overall responsibility for the project will be discharged through the Shared Services Partnership Committee, which will oversee the work of the NHS Wales Laundry Programme.

6. COMMUNICATION

A dedicated section within the NWSSP intranet and internet sites will be established to share:

- Share status updates
- Diary of events
- FAQ section

- Contact Details

Specific documentation will also be shared locally for onward cascade by local laundry management.

Any further questions or enquires please contact:

Project Director - Anthony Hayward - anthony.Hayward@wales.nhs.uk

Project Manager - Ian Rose – ian.rose@wales.nhs.uk

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