

BRIEFING NOTE 5 – All NHS Wales Laundry Production Units

NHS WALES LAUNDRY PRODUCTION UNITS SERVICE REVIEW

1. PURPOSE

The purpose of this briefing note is to provide an update report on the review of laundry production units in Wales facilitated by NHS Wales Shared Services Partnership (NWSSP).

2. UPDATE

During the month of July the project has commissioned a two part review, one to consider the required steps to comply with BS EN 14065 and the other in line with Estatecode building and equipment condition. These reviews have been completed successfully by a team of consultants and we are currently validating the reports prior to releasing the findings to our Capita consultant team to inform the OBC process.

In addition, we will also be sharing the reports with individual health boards with a responsibility for laundry provision.

As part of the review process and in line with the mandate from the Shared Service Partnership Committee, a strategic advisory group made up of very senior managers from Health Boards within Wales, will meet in early September. The session will be facilitated by Capita, with the objective of the session to narrow the short list of options as produced by workshop 3 into a preferred option, as defined by the Welsh Government preferred Business case model.

Once completed, the process will continue with Capita refining the outcome of the advisory group into the final OBC for presentation to the Shared Service Partnership Committee in November.

3. PROJECT SCOPE

The scope of the project will include all five NHS Wales laundry production units:

- Ysbyty Glan Clwyd Laundry Services – Betsi Cadwaladr University Health Board
- Glangwili General Hospital Laundry Service – Hywel Dda University Health Board
- Llansamlet Laundry Service – Abertawe Bro Morgannwg University Health Board
- Church Village (old East Glamorgan Hospital) Laundry Service – Cwm Taf University Health Board
- Llanfrechfa Grange 'Green Vale' Laundry Service – Aneurin Bevan University Health Board

4. PROJECT MANAGEMENT ARRANGEMENTS

NWSSP's internal project support will be focused on the following personnel:

- Project Director: Anthony Hayward, Assistant Director Facilities, Cwm Taf UHB on behalf of NWSSP Committee
- Project Manager: Ian Rose NWSSP PMO Unit
- External Consultant Team Members
- Project Support officers

5. GOVERNANCE ARRANGEMENTS

Overall responsibility for the project will be discharged through the Shared Services Partnership Committee which will oversee the work of the NHS Wales Laundry Production Units Services Review Project Group.

6. COMMUNICATION

A dedicated section within the NWSSP intranet site will be established to share:

- Share status updates
- Diary of events
- FAQ section
- Contact Details

Specific documentation will also be shared locally for onward cascade by local laundry management.

Any further questions or enquires please contact:

Project Director - Anthony Hayward - anthony.Hayward@wales.nhs.uk

Project Manager - Ian Rose – ian.rose@wales.nhs.uk

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