

## **BRIEFING NOTE 19 – All NHS Wales Laundry Programme**

### **1. PURPOSE**

The purpose of this briefing note is to provide an update report on the review of laundry production units in Wales facilitated by NHS Wales Shared Services Partnership (NWSSP).

### **2. UPDATE**

There are 5 Laundry Production Units (LPUs) across NHS Wales:

- Ysbyty Glan Clwyd (Betsi Cadwaladr University Health Board)
- Glangwilli General Hospital Laundry (Hywel Dda University Health Board)
- Llansamlet Laundry Service (Swansea Bay University Health Board)
- Church Village (Cwm Taf Morgannwg University Health Board)
- Llanfrechfa Grange 'Green Vale' (Aneurin Bevan University Health Board)

Within bulletin 18 the approach being undertaken was outlined as seeking to transfer the Five Laundries into NWSSP on April 1<sup>st</sup> 2021.

As the transition activity continued through Feb and into March the Programme board acknowledged challenges faced in some areas and agreed it was pertinent to phase the transfer in two stages and this was notified to each Chief Executive Officer respectively:

#### **Stage 1 TUPE Transfer – April 1<sup>st</sup> 2021**

- BCUHB – Glan Clwyd Laundry
- ABUHB – Greenvale Laundry
- SBUHB – Llansamlet Laundry

#### **Stage 2 SLA – Post-April 2021**

- CTMUHB – Church Village Laundry
- HDUHB – Glan Gwilli Laundry

#### **Current Position**

**Stage 1** has now reached a significant milestone with three planned Laundries transferring into NWSSP on the 1<sup>st</sup> April:

- Greenvale (ABUHB)
- Llansamlet (SBUHB)
- Glan Clywd (BCU)

To support the operational management of the Laundry service I am also pleased to inform that NWSSP has appointed Anthony Hayward as Assistant Director of Laundry and Facilities Operations. Anthony will oversee the day

to day operation of the laundry service as we progress through the transfer and towards the future transformation of the service in conjunction with the business case process.

It is almost important to stress, as reiterated in previous bulletins, linen service provision will continue "As Is" until such time where conclusion of the business case development provides opportunity for further change.

## **Stage 2**

As we progress through April, effort will intensify on the remaining Laundries within the scope of **Stage 2** and establishing the principles, process and agreements required to collaboratively support a successful outcome in relation to Laundry production.

## **Business Case Development**

The business case development process has continued with the development of the relevant documentation to support the more detailed and specific information required as part of the business case process mandated by the Welsh Government.

In addition to the resources in place additional resources will be secured to support case development and also programme governance arrangements all aimed at injecting pace into the process where possible.

The programme team would once again like to thank everyone for their continued support in this process and look forward to working together in the future.

## **3. PROJECT SCOPE**

The scope of the project will include all five NHS Wales laundry production units:

- Ysbyty Glan Clwyd Laundry Services – Betsi Cadwaladr University Health Board
- Glangwili General Hospital Laundry Service – Hywel Dda University Health Board
- Llansamlet Laundry Service – Swansea Bay University Health Board
- Church Village (old East Glamorgan Hospital) Laundry Service – Cwm Taf Morgannwg University Health Board
- Llanfrechfa Grange 'Green Vale' Laundry Service – Aneurin Bevan University Health Board

#### **4. PROJECT MANAGEMENT ARRANGEMENTS**

NWSSP's internal project support will be focused on the following personnel:

- Project Director: Anthony Hayward, Assistant Director Laundry Facilities and Operations
- Project Manager: Ian Rose Head of NWSSP PMO
- External Consultant Team Members
- Project Support officers

#### **5. GOVERNANCE ARRANGEMENTS**

Overall responsibility for the project is currently discharged through the Shared Services Partnership Committee, which will oversee the work of the NHS Wales Laundry Programme.

#### **6. COMMUNICATION**

A dedicated section within the NWSSP intranet and internet sites will be established to share:

- Share status updates
- Diary of events
- FAQ section
- Contact Details

Specific documentation will also be shared locally for onward cascade by local laundry management.

Any further questions or enquires please contact:

Project Director - Anthony Hayward - [anthony.Hayward@wales.nhs.uk](mailto:anthony.Hayward@wales.nhs.uk)

Project Manager - Ian Rose – [ian.rose@wales.nhs.uk](mailto:ian.rose@wales.nhs.uk)

**Date: 31<sup>st</sup> March 2021**