

BRIEFING NOTE 17 – All NHS Wales Laundry Programme

1. PURPOSE

The purpose of this briefing note is to provide an update report on the review of laundry production units in Wales facilitated by NHS Wales Shared Services Partnership (NWSSP).

2. UPDATE

There are 5 Laundry Production Units (LPUs) across NHS Wales:

- Ysbyty Glan Clwyd (Betsi Cadwaladr University Health Board)
- Glangwilli General Hospital Laundry (Hywel Dda University Health Board)
- Llansamlet Laundry Service (Swansea Bay University Health Board)
- Church Village (Cwm Taf Morgannwg University Health Board)
- Llanfrechfa Grange 'Green Vale' (Aneurin Bevan University Health Board)

Programme Business Case

As outlined within bulletin 16 the Programme Business Case was approved at the July Shared Services Partnership Committee (SSPC) meeting and subsequently submitted to the Welsh Government for scrutiny shortly afterwards.

It was also previously stated the next bulletin (17) would be provided on completions of one of a number of factors including completion of scrutiny and subsequent approval from the Welsh Government.

On this basis, the programme team are delighted to advise that Ministerial endorsement has been formally provided for the All Wales Laundry Programme to proceed to the next stage of the process and formally commence development of the Outline Business Cases (OBC) for each of the locations contained within the preferred option:

- South East Wales - Llanfrechfa Grange 'Green Vale' (Aneurin Bevan University Health Board)
- South West Wales - Llansamlet Laundry Service (Swansea Bay University Health Board)
- North Wales Ysbyty Glan Clwyd (Betsi Cadwaladr University Health Board)

This is a significant milestone and will allow the programme to consider the steps required at OBC and also seek to on-board additional resources to support the continuing development of the business case.

TUPE/Service Transition

In relation to the agreed TUPE and proposed transfer of the existing Laundries in all five existing locations, this is still on course and to support this a separate parallel project managing the service transition is being developed.

This is with the intention of managing the transition of the laundry services from five Healthboards to NHS Wales Shared Services utilising a number of key workstreams including:

- Finance & Performance
- Workforce & Employment
- Estates, Health & Safety
- Legal & Risk
- Transport
- IT
- Procurement

This will allow focus on the critical time bound tasks leading up to April 2021.

The focus will also include consideration of any potential impact and consequences for customer healthboards and trusts with the aim to minimise service disruption.

As stated, the aim continues to be the transfer of the existing arrangements in **April 2021** with the continuation of the existing service arrangement currently provided expected to continue until the conclusion of the business case process and commissioning of the preferred option, which is currently estimated in 2024.

The programme team would like to thank everyone for their continued support on this journey and look forward to welcoming our new colleagues into NWSSP in April 2021.

3. PROJECT SCOPE

The scope of the project will include all five NHS Wales laundry production units:

- Ysbyty Glan Clwyd Laundry Services – Betsi Cadwaladr University Health Board
- Glangwili General Hospital Laundry Service – Hywel Dda University Health Board
- Llansamlet Laundry Service – Swansea Bay University Health Board
- Church Village (old East Glamorgan Hospital) Laundry Service – Cwm Taf Morgannwg University Health Board
- Llanfrechfa Grange 'Green Vale' Laundry Service – Aneurin Bevan University Health Board

4. PROJECT MANAGEMENT ARRANGEMENTS

NWSSP's internal project support will be focused on the following personnel:

- Project Director: Anthony Hayward, Corporate Director NCCU on behalf of NWSSP Committee
- Project Manager: Ian Rose Head of NWSSP PMO
- External Consultant Team Members
- Project Support officers

5. GOVERNANCE ARRANGEMENTS

Overall responsibility for the project will be discharged through the Shared Services Partnership Committee, which will oversee the work of the NHS Wales Laundry Programme.

6. COMMUNICATION

A dedicated section within the NWSSP intranet and internet sites will be established to share:

- Share status updates
- Diary of events
- FAQ section
- Contact Details

Specific documentation will also be shared locally for onward cascade by local laundry management.

Any further questions or enquires please contact:

Project Director - Anthony Hayward - anthony.Hayward@wales.nhs.uk

Project Manager - Ian Rose – ian.rose@wales.nhs.uk

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