

BRIEFING NOTE 16 – All NHS Wales Laundry Programme

1. PURPOSE

The purpose of this briefing note is to provide an update report on the review of laundry production units in Wales facilitated by NHS Wales Shared Services Partnership (NWSSP).

2. UPDATE

There are 5 Laundry Production Units (LPUs) across NHS Wales:

- Ysbyty Glan Clwyd (Betsi Cadwaladr University Health Board)
- Glangwilli General Hospital Laundry (Hywel Dda University Health Board)
- Llansamlet Laundry Service (Swansea Bay University Health Board)
- Church Village (Cwm Taf Morgannwg University Health Board)
- Llanfrechfa Grange 'Green Vale' (Aneurin Bevan University Health Board)

As previously outlined within the Briefing 15 the All Wales Laundry Programme Business Case (PBC) continues to progress through the required governance steps.

Key milestones have been realised with the Programme Business case being presented to the Shared Services Partnership Committee (SSPC) on the 23rd July 2020.

The presentation was well received and the SSPC formally approved the PBC for submission to Welsh Government.

Following the SSPC approval, the PBC was formally submitted to Welsh government on the 29th July 2020 and will now proceed through the scrutiny process, which indicatively can take around four months to complete.

To maintain progress, the Programme will now focus on the next stages of the process.

This will involve an assessment of programme resource requirements and the final development of the Outline Business Case Tender Specification document, which will ensure parallel progress is maintained whilst scrutiny of the PBC is completed.

This will ensure progress remains steady but also remaining mindful of continual challenges presented by the ongoing pandemic.

It is envisaged the next formal bulletin will be provided upon completion of either, scrutiny of the PBC, OBC Tender completion or notification of unforeseen changes whichever occurs earliest.

Finally, as explained within workforce briefings, the TUPE/SLA arrangements that have been deferred until Apr 1st 2021 remain unchanged but will be monitored throughout.

The programme team would like to thank everyone for your continued support throughout this process.

3. PROJECT SCOPE

The scope of the project will include all five NHS Wales laundry production units:

- Ysbyty Glan Clwyd Laundry Services – Betsi Cadwaladr University Health Board
- Glangwili General Hospital Laundry Service – Hywel Dda University Health Board
- Llansamlet Laundry Service – Swansea Bay University Health Board
- Church Village (old East Glamorgan Hospital) Laundry Service – Cwm Taf Morgannwg University Health Board
- Llanfrechfa Grange 'Green Vale' Laundry Service – Aneurin Bevan University Health Board

4. PROJECT MANAGEMENT ARRANGEMENTS

NWSSP's internal project support will be focused on the following personnel:

- Project Director: Anthony Hayward, Corporate Director NCCU on behalf of NWSSP Committee
- Project Manager: Ian Rose Head of NWSSP PMO
- External Consultant Team Members
- Project Support officers

5. GOVERNANCE ARRANGEMENTS

Overall responsibility for the project will be discharged through the Shared Services Partnership Committee, which will oversee the work of the NHS Wales Laundry Programme.

6. COMMUNICATION

A dedicated section within the NWSSP intranet and internet sites will be established to share:

- Share status updates
- Diary of events
- FAQ section
- Contact Details

Specific documentation will also be shared locally for onward cascade by local laundry management.

Any further questions or enquires please contact:

Project Director - Anthony Hayward - anthony.Hayward@wales.nhs.uk

Project Manager - Ian Rose – ian.rose@wales.nhs.uk

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